

## **MANCHESTER COMMUNITY CHOIR: TRAVEL ASSISTANCE FUND (TAF) 2016**

### **Purpose of the TAF**

To help MCC members with the costs of travel and / or accommodation if they would otherwise be unable to afford to attend rehearsals, performances, workshops and festivals with MCC.

### **Eligibility**

Any member is entitled to apply, but within the first 26 weeks of their membership, awards will only be considered for transport costs to rehearsals or local workshops organised by the Choir.

After 26 weeks of membership, people can apply for additional, more substantial costs, such as transport and accommodation costs of attending the annual Street Choirs Festival.

When an application is considered, the member's attendance record at rehearsals will be a factor taken into account.

In the case of a member who is disabled and who cannot attend Choir events without a carer, an application may be considered for the costs of the carer as well as those of the Choir member.

In exceptional circumstances, any of the above eligibility rules may be varied, at the discretion of the panel considering applications (see next paragraph).

### **Confidential decision making**

All applications will be considered and decided by a small panel of committee members, including the Treasurer. Applications, records of decisions and awards made will all be treated **in confidence**. The panel's decision will be final.

### **Applications**

Applications must be in writing to the Treasurer. Ask any committee member for the Treasurer's address. If necessary, any MCC member may apply on behalf of another member.

### **Statement of need**

Applicants will be asked to outline briefly in writing their financial circumstances, the purpose of the award and how much they need from the TAF.

### **Amount of award**

The panel has discretion to award what it considers necessary for travel and / or accommodation to enable the member to attend the event(s) in question. This may be less (or more) than the figure in the application.

**Agreed** by the Management Committee of Manchester Community Choir 21/07/2016